

ACCOUNTING SERVICES



Outsourced Accounting, Bookkeeping and Back Office Services

For many decades, S.D. Daniels & Co., P.C. (SDDco-PC) has been recognized for its accuracy and professionalism in outsourced Client Accounting Services ("CAS").

Our investment advisor, broker-dealer and other financial institution clients realize back office efficiencies are essential to their success. Benefits include:

- Significant cost savings
- On- and off-site service
- Consistent delivery of excellent support by an experienced team





Outsourced Accounting Services

SDDco-PC keeps you ahead of the curve in meeting your business goals. We provide outsourced accounting services to both SEC and state-registered investment advisors.

ACCOUNTING SERVICES

- Oversight of books and records
- Setup or upgrade of accounting software systems
- Preparation of general ledger, balance sheet, trial balance, and P&L statement
- Preparation of financial statements including footnotes
- Preparation of 1099, 1096, and other year-end reports
- Assisting with budgeting and forecasting
- Supervision of cash flow
- Assisting the calculation of commissions/management fees
- Accounting consulting projects
- Assisting with outside audits

Outsourced Bookkeeping Services

SDDco-PC helps companies achieve their goals by removing administrative tasks and freeing up management's time. SDDco-PC can reliably perform all necessary financial tasks for small to mid-sized financial services firms.

BOOKKEEPING SERVICES

- Oversight of accounts payable and receivable
- Preparation of billing and invoicing
- Preparation or review of bank reconciliations
- Maintenance of accounting books and general ledger
- Preparation of financial statements with trial balance
- Interface with outsourced payroll processing firms



Asset Management Companies

ADVISOR SERVICES FOR ASSET MANAGEMENT COMPANIES

- Maintenance of books and records for the underlying investment vehicles (LPs or LLCs), the general partner, and the management company
- Calculation of individual account balances for each investor
- Creation of periodic capital calls and investor statements
- Computation of management fees for pooled funds and separately managed accounts
- Tracking fees receivable through collection
- Assistance with calculation of asset-raising based commission compensation due
- Assisting management with outside regulatory audits

Private Equity

ADVISOR SERVICES FOR PRIVATE EQUITY FIRMS

- Management of the fund record keeping
- Delivery of timely and accurate reporting
- Reconciliation of bank accounts
- Review profit and loss allocations
- Review fund management and performance fees
- Tracking partnership reimbursable expenses paid by manager
- Reviewing the capital call and capital distribution spreadsheets
- Reviewing the preparation of periodic investor account statements
- Preparation of fund financial statements
- Assisting management with independent financial audits
- Preparation of Schedule K-1s for tax reporting

SDDco-PC customizes back office services to your business needs and can handle your accounting and bookkeeping needs on a monthly, bi-weekly or weekly basis. Retainer engagements include scheduled on-site visits and continuous accessibility and assistance.

Related Services

SDDco Group also provides Tax services and Regulatory Compliance services. An SDDco Partner is available to discuss all your service needs.